Transfer Degree Map: HCC Associate of Applied Science to University of Houston-Downtown
Bachelor of Applied Arts & Sciences in Applied Administration

4 – Year Suggested Academic Plan for Transfer (1)
*Based on UHD Catalog year of 2021-2022 Note: There may be some minor changes in courses due to recently approved course updates.

First Year - Freshman

First Semester				Second Semester			
HCC	UHD	Course Name	Hrs	HCC	UHD	Course Name	Hrs
EDUC 1300 (2)		Learning Framework	3				
Complete courses required for your chosen Workforce Program (AAS) at HCC.				Complete courses required for your chosen Workforce Program (AAS) at HCC.			
Total			**15-18**	**Total**			**15-18**

Summer Session

Complete additional general education (core curriculum) courses that were not required for your chosen Workforce Program (AAS) but will satisfy core curriculum. (3)				Complete additional general education (core curriculum) courses that were not required for your chosen Workforce Program (AAS) but will satisfy core curriculum. (3)			
Total			**3**	**Total**			**3**

Second Year - Sophomore

First Semester				Second Semester			
HCC	UHD	Course Name	Hrs	HCC	UHD	Course Name	Hrs
Complete courses required for your chosen Workforce Program (AAS) at HCC.				Complete courses required for your chosen Workforce Program (AAS) at HCC.			
Total			**15-18**	**Total**			**15-18**

Summer Session

Complete additional general education (core curriculum) courses that were not required for your chosen Workforce Program (AAS) but will satisfy core curriculum. (3)				Complete additional general education (core curriculum) courses that were not required for your chosen Workforce Program (AAS) but will satisfy core curriculum. (3)			
Total			**3**	**Total**			**3**

Third Year – Junior

First Semester				Second Semester			
HCC	UHD	Course Name	Hrs	HCC	UHD	Course Name	Hrs
	AA 3301	Professional Ethics	3		AA 3302	Administrative Communication	3
	Free UD Elective	Any non-business upper division elective	3		AA 3303	Information Technology Administration	3
	Gen. Ed. (Core)	Complete additional core courses (3)	3		AA 3304	Budgeting for Administrators	3
	Gen. Ed. (Core)	Complete additional core courses (3)	3		Gen. Ed. (Core)	Complete additional core courses (3)	3
	Gen. Ed. (Core)	Complete additional core courses (3)	3		Gen. Ed. (Core)	Complete additional core courses (3)	3
Total			**15**	**Total**			**15**

Fourth Year - Senior

First Semester				Second Semester			
HCC	UHD	Course Name	Hrs	HCC	UHD	Course Name	Hrs
	AA 3305	Human Resources Administration	3		AA 3308	Negotiation & Mediation	3
	AA 3306	Decision Making Skills for Administrators	3		AA 3310	Administering Organizational Change	3
	AA 3307	Administrative Leadership	3		AA 4305	Project Administration	3
	Prescribed Elect.	Prescribed Elective	3		Prescribed Elect.	Prescribed Elective	3
	Prescribed Elect.	Prescribed Elective	3				
Total			**15**	**Total**			**12**

Notes/Comments:
(1) Students must hold an Associate of Applied Science degree and have a transfer GPA of 2.25 or higher to be eligible for the BAAS-AA program. The BAAS-AA is a 120-credit hour degree program. It accepts 36 credit hours of the workforce courses, regardless of the number of credit hours of workforce courses are required for completion of the AAS degree.
(2) EDUC 1300 is required for First Time in College (FTIC) students only.
(3) In addition to the completion of the AAS degree at HCC, students can complete the rest of the statewide core curriculum courses either at HCC or UHD. Students can be enrolled in both institutions concurrently towards completion of the AAS or the AA degree.

9-3-2021

Transfer of Credit & Student Benefits

- Credits from HCC that are transferrable to UHD degree programs may be specified in any program-to-program articulation agreement.
- Reverse transfer
- HCC students will be allowed access to academic advising services at UHD
- HCC Honors students admitted to UHD will receive:
  - Acceptance to UHD Honors Program with a minimum GPA (GPA varies by the College in which the program resides)
  - UHD will accept a minimum of 12 hours of transfer Honors credit; eligible for merit and need-based aid commensurate with qualifications

Standard Agreement & P2P Agreement
(Associate of Applied Science to Bachelor of Applied Arts and Science in Applied Administration)

Program Admission Requirements

- Transfer Admission Criteria (15 or more earned college-level credit hours) 2.0 GPA
- Student must be in Good Academic Standing at last institution attended
- For a course taken more than once, the highest grade will be transferred

Program Specific Requirements