

# Myra B. Safety

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## SUMMARY

Self-disciplined, detail-oriented environmental health and safety professional with 3+ years' experience seeking a Health & Safety Supervisory position.

## SKILLS & CERTIFICATIONS

**Certificates:** OSHA HAZWOPER 40 Hour, 30 Hour General Industry  
**Safety:** Exceptional grasp of OSHA and NFPA rules and regulations  
**Computer:** Microsoft (MS) Word, Excel, PowerPoint; MS Project  
**Language:** Fluent Spanish (reading, writing, speaking)

## EDUCATION

**Bachelor of Applied Arts & Sciences in Safety Management** May 2017

University of Houston-Downtown, Houston, TX

**GPA:** 3.48

**Awards:** Rotary Presidential Scholarship Recipient, Spring 2016

**Associate of Applied Science in Environmental Health & Safety,** Dec. 2015

San Jacinto College, Pasadena, TX

**GPA:** 3.56

**Honors:** Phi Theta Kappa Honor Society, Member, October 2013-Dec. 2015  
Dean's List for three semesters

**Activities:** American Society of Safety Engineers (ASSE) Gulf Coast Chapter, Student Member

## RELEVANT EXPERIENCE

**Gallivant Corporation Inc., Baytown, TX** June 2015 - Present

**Health and Safety Specialist**

- Perform facility inspections to ensure compliance with safety regulations and laws; investigate and make recommendations regarding all facility incident reports
- Oversee supervisor and manager efficiency for occupational health department and provide assistance to 4 managers and 8 supervisors to ensure safe working environment.
- Assess company safety program illness records.
- Create and implement safety standards and procedures as required.

**CYA Technical Services, La Porte, TX** Jan.2014 - May 2015

**Occupational Health and Safety Intern**

- Prepared health and safety procedure presentations for bi-weekly employee meetings in collaboration with supervisor.
- Developed and distributed safety procedures and guidelines for equipment operation.
- Analyzed potentially dangerous workplace practices and conditions and made recommendations accordingly.

## Leadership Experience

**Student Transfer and Retention (STAR) Program – UHD, Houston, TX**

**Advisory Board member and Gator Guide**

Jan. 2016-Dec. 2017

- Advised UHD Administration on how to recruit more adult students for the University and assisted in new transfer student orientation.

San Jacinto College Central

**First Year Experience Student Leader**

Jan. 2014- Dec. 2015